

Labelling

- SWAS provided labels must be used for display at all times. Labels are available at all Friday meetings and on request.
- SWAS labels should be legible, in black ink.
- One label is required for each framed and unframed work.
- Framed works must also have an adhesive label on the back stating, artist's name, title of work, medium used and price.
- Please check that all details match and correspond with any paperwork.

Framed Works

- Clip frames are not permitted.
- The condition of the mount, glass and frame must be sound and good in appearance.
- Brown paper framing tape must be used to neatly seal the back of the frame. No other tape will do.
- D-rings must be used and securely fixed.
- Hanging cord must be used, (not wire or string), and be tight and secure.
- Photo/shop bought frames must have the stand and fixings removed and the back board turned over.

(See images on back page)

Non-hanging works

- Works on paper must be backed with presentable stiff card and framed with a cut mount.
- All works must be fully enclosed in a clear cellophane wrap and sealed. ie. no A4 sleeves, corrugated cardboard, cling film or plastic bags.
- The SWAS label should be secured to the top left corner with sellotape.
- Please ensure your work is clearly named.

Unframed canvases

(considered as a hanging work)

- D-rings must be used and securely fixed.
- Hanging cord to be tight and secure.
- Edges of the canvas to be finished by either continuation of the main work or solid colour.
- Should adhesive labels not stick to the reverse it is acceptable to write the details clearly at the bottom, on the back of the canvas.

Greetings Cards

Greetings cards for sale must be neatly presented in a cellophane wrap with the price and the artist's name clearly shown on the back.